



Pathways Mission Statement: The mission of Pathways is to provide a unique Christian program dedicated to enhancing the quality of life for adults with intellectual disabilities.

Position Summary: The Substitute Teacher is responsible for collaborating with and supporting other teachers in the classroom. This includes implementing the curriculum, ensuring the students are learning and growing, and keeping the students safe. Other duties as assigned. Hours for this position will be as needed during the week.

Major Job Responsibilities

Classroom Management

- Create a safe, warm, orderly and attractive learning environment for all students
- Ensure that behaviors that are negatively effecting the Pathways classroom are addressed in a way that is in line with Pathways philosophies
- Safety
- Ensure the safety of all students that are in the care of Pathways
- Ensure policies and procedures for Pathways Adult Learning Center are implemented and met
- Be aware of all medical conditions and allergies of students enrolled at Pathways providing teachers with that information as well
- Lead students through safety drills

Teaching

- Lead a variety of different activities including but not limited to: educational, bible study, worship, physical fitness and leisure activities
- Utilize a variety of effective teaching techniques
- Ensure that the goals set for each student are a focus and progress is assessed
- Interact and guide the students within the classroom and during all outdoor activities

Community

- Lead students in volunteer activities in the community
- Assist in all Special Olympic activities
- Go on field trips with students that include a variety of different locations and experiences

- Transport students in shuttles or rental vehicles

Skills, Knowledge, and Abilities

- A strong and mature Christian faith
- Ability to teach classroom curriculum
- Ability to direct and develop volunteers as necessary
- Good interpersonal skills and the ability to maintain a positive attitude with a high energy level while being flexible and adaptable
- Classroom management
- Ability to communicate well with families of students
- Experience with such computer programs as Word, Excel and PowerPoint
- Ability to physically assist students as needed
- Training, such as First Aid, CPR, Crisis Prevention Intervention, and many more trainings will be required upon hire and on-going.

Education and Experience Requirements

College bachelor's degree preferred with experience in a field related to special needs (education, physical therapy, recreational therapy) and/or experience working with individuals with intellectual disabilities.

Relationships:

The Substitute Teacher reports to the Program Manager. The Substitute Teacher collaborates with other teachers, volunteers, and guardians.